



**CITY OF ARLINGTON
CIVIL SERVICE COMMISSION
MEETING MINUTES**

**Wednesday, December 1, 2021 at 9:00 AM
Via Zoom**

Commissioners Present: Kay Duskin, Holly Sloan-Buchanan and Jonathan Reichart

Staff present: Police Chief Jonathan Ventura, Examiner/Secretary James Trefry

Commissioner Duskin called the meeting to order at 9:00 A.M.

Approval of the Agenda

Commissioner Sloan-Buchanan moved to approve the agenda. Commissioner Reichart seconded the motion, which was carried.

Visitors

None.

Consent Agenda

Commissioner Sloan-Buchanan moved to approve the Consent Agenda consisting of the minutes of the November 10, 2021 regular meeting. Commissioner Reichart seconded the motion, which was carried.

NEW BUSINESS

Police Department Report

Chief Examiner/Secretary Trefry and Police Chief Ventura updated the Commission on police officer vacancies.

Chief Examiner/Secretary Trefry reviewed the Entry Police Officer oral board scoring results from November 29, 2021.

Commissioner Sloan-Buchanan moved to approve the Entry Police Officer oral board results from November 29, 2021. Commissioner Reichart seconded the motion, which was carried.

Police Chief Ventura and Chief Examiner/Secretary Trefry reviewed the requested removal of Riley Baroh and Natalia Wilson from the Entry Level Police Officer Eligibility List.

Commissioner Sloan-Buchanan moved to approve the removal of Riley Baroh and Natalia Wilson from the Entry Level Police Officer Eligibility List. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Entry Level Police Officer Eligibility List dated December 1, 2021.

Commissioner Sloan-Buchanan moved to approve the corrected Entry Level Police Officer Eligibility List dated December 1, 2021. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry reviewed the revised Lateral Police Officer oral board scoring results from November 29, 2021.

Commissioner Sloan-Buchanan moved to approve the Lateral Police Officer oral board results from November 29, 2021. Commissioner Reichart seconded the motion, which was carried.

Chief Examiner/Secretary Trefry requested the certification of the Lateral Level Police Officer Eligibility List dated December 1, 2021.

Commissioner Sloan-Buchanan moved to approve the corrected Lateral Police Officer Eligibility List dated December 1, 2021. Commissioner Reichart seconded the motion, which was carried.

Police Chief Ventura and Chief Examiner/Secretary Trefry reviewed the proposed job description for a new Police Services Technician II position that will be utilized to process the additional evidence that will be present with the rollout of police-worn body cameras. It will be posted in 2022.

Chief Examiner Trefry requested leave of the Commission to allow for interim certification of oral board results and hiring lists through December 31, 2022 while staff levels are low and there is a high volume of hiring.

Commissioner Sloan-Buchanan moved to approve the request of Chief Examiner Trefry to certify, on an interim basis, oral board scoring results and hiring lists, through December 31, 2022, subject to review and final approval by the Commission at the next following meeting. Commissioner Reichart seconded the motion, which was carried.

Adjourn

There being no other business to be conducted, the meeting was adjourned at 9:48 A.M.

Next meeting is scheduled for Wednesday, December 1, 2021.

Kay Duskin
Civil Service Commission Chair

James Trefry
Chief Examiner/Secretary